

**HUMAN SERVICES ADVISORY BOARD
TASK FORCE**

**Minutes of meeting held October 17, 2006, 10:00 A.M. 1100 Simonton St, Gato Building,
1st Floor Conference Room**

Attendance:

TF Members	Yes	No	TF Members	Yes	No
Alexsa Leto, GAL/HSAB Member	X		Jamie Pipher, GCMK	X	
Arianna Nesbitt, FKHSC	X		Nancy Sutton, Legal Services	X	
Deb Barsell, Monroe Co./ TF Chair	X		Susan Gouldy, United Way	X	
Doug Blomberg, Wesley House	X		Wendy Coles, SHAL	X	
County Grants Management Staff			David Owens	X	
County Grants Acquisition Staff			Ranny Fitzgerald (arrived 11:30 A.M.)	X	

Discussion Items:

1. Review and acceptance of minutes: Minutes of the meeting held on October 3, 2006 were unanimously approved.
2. Review of assignments. Deb Barsell explained that the handouts showed services funded or provided by the County, the Health Dept., and the Sheriff's Dept. Arianna Nesbitt discussed Health Dept. services and budgeted amounts. Jamie Pipher noted that the Rural Health Network recently got funding to provide services in collaboration with Lower Keys Medical Center at the dePoo building clinic. Deb Barsell discussed her report of County services with the task force, adding that Monroe County, the Guidance Clinic, and the City of Key West have recently been working together on transportation service issues. Wendy Coles and Deb Barsell discussed the locations of County services. Dave Owens discussed his report of services provided or funded by the Sheriff's Dept. Alexsa Leto joined in the discussion of organizations funded by the Shared Asset Forfeiture Fund. Wendy Coles discussed county needs, major issues, population, and making the funding match needs. Jamie Pipher discussed best practices and the processes of other counties. Alexsa Leto discussed efficiency and collaboration. Dave Owens and Deb Barsell talked about contracts for more than one year. Dave Owens noted that uncertainty of the funding amount from year to year would be an obstacle to overcome in creating multi-year contracts.
3. Delineation of Scope of Work
 - a. Goals
 - b. Objectives
 - c. Tasks (including interim report to BOCC): the task force discussed submitting a report to the Commission at the November 15, 2006 meeting, and the agenda deadline of October 31.
 - d. Timeline for Completion
 - e. Resources
4. Assignments: Deb Barsell requested that all members bring individual versions of our scope of work to the next meeting, October 31, 2006.
5. Audience Input: Sylvia Murphy discussed the role of the Human Services Advisory Board in the work of the task force. Deb Barsell suggested letting the HSAB see the results of the task force's work before it is presented to the Commission. Sylvia Murphy said that the task force and HSAB could have a joint meeting with the proper public notice. Alexsa indicated she would not produce the assignment due to her dual role on the Board and TF.

The meeting was adjourned at approximately 11:45 A.M.